

OC-IMC-M83-023

5 April 1983

MEMORANDUM FOR: Executive Assistant, D/CO

FROM:

Chief, Information Management Center, OC/OL

SUBJECT: OC/OL/IMC Monthly Report - March 1983

1. Operational Activities:

- ° On 3 March, the official consolidation of the OL and OC Registries became effective. The new organizational title for the office is Office of Communications/Office of Logistics Information Management Center (OC/OL/IMC).
- ° Effective 31 March the Office of Logistics publications responsibilities have been transferred to the Office of Communications publications officer.
- ° A centralized OC Top Secret control system within [] Building has been agreed upon by Divisions and Staff Top Secret Control officers located in the [] Building. The implementation of this system is anticipated during the month of April.
- ° OC-IMC forwarded 28 cubic feet of record material for deposit in the Records Center. An additional 70 cubic feet of non-record on duplicate material was destroyed.

- ° The revised OC Records Control Schedule was completed and forwarded to the DDA/RMO for his review on 30 March.

2. Training:

- ° During this reporting period the following OC/OL/IMC personnel attended Agency sponsored training courses:

[] attended the WANG AL-10 and AL40.

3. WANG

- ° During this reporting period four WANG meetings were held for all OC Systems Administrators. See attached memos for further information.
- ° The first edition of the OC WANG NEWSLETTER was distributed on 31 March to all OC personnel.

4. OTHER

- ° On 25 March attended the OL Staff meeting where they presented a progress report on the consolidation of the OC and OL Registries.

Attachments:
As Stated

